

MINUTES
PARK AND RECREATION BOARD MEETING
MONDAY, JUNE 09, 2003
6:30 PM

The Board convened for their regular meeting at 6:30 PM at the Parks and Recreation Administrative Offices at 717 W. Main Street, Arlington, Texas on May 12, 2003, notice of said meeting being posted as prescribed by Chapter 551, V.T.C.A., Government Code, with the following members and staff present, to wit:

Members:

Mr. Bob Korman	Chair	Place 7
Ms. Sue Phillips	Vice Chair	Place 3
Ms. H. Suzanne Kelley	Member	Place 2
Ms. Carrie Donovan	Member - Absent	Place 1
Mr. Alvin Warren	Member	Place 4
Ms. Caron Montgomery	Member	Place 5
Mr. Charley Amos	Member	Place 6
Mr. Joe Sarabia	Member	Place 8
Mr. Nicholas Stoneman	Member	Place 9
Mr. Joe Way	Member	Place 10
Ms. Candy Halliburton	Member	Place 11
Ms. Heather Teske	Youth Member	Place 12

Staff:

Pete Jamieson	Director of Parks and Recreation
Bill Gilmore	Assistant Director-Programs
Ruth Keith	Administrative Secretary
Jennifer Fadden	Administrative Services Manager
Gordon Robertson	Assistant Director-Planning
Matt Young	Assistant Director-Operations
Diana Foster	Park Facilities Coordinator
Stacey Laird	Center Programs Manager
Tiffany Dove	Recreation Program Specialist - Hugh Smith Rec. Center

Also attending was Councilman Joe Bruner.

I. **CALL MEETING TO ORDER**

Chairman Bob Korman called the regular meeting to order at 6:31 P.M.

II. **May 12, 2003 REGULAR MEETING MINUTES**

Chairman Korman asked for approval of the minutes. Ms. Phillips requested a correction regarding the North Cottonwood Creek Aquatic Ecosystem Restoration Project to read: **“Mr. Stoneman stated he thought re-grading of the stream channel to better accommodate stream flow**

and re-vegetation of the stream bank would improve the quality of life in that area". With this correction noted, Ms. Phillips made a motion to approve the minutes of the May 12, 2003 meeting. Ms. Kelley seconded the motion. The motion passed unanimously.

III. **RECOGNITION**

1. Ms. Stacey Laird, Center Programs Manager, introduced Ms. Tiffany Dove, Recreation Program Specialist, at Hugh Smith Recreation Center. Ms. Dove provided the Board with an overview of her responsibilities and activities for the department's youth services program.

IV. **ITEMS FOR ACTION**

Items from Citizens (Concerning Items for Action) - No discussion.

A. **Items for Action**

1. **Park Permits** - Ms. Foster requested the Board's consideration and approval of 21 park permit requests.

Ms. Kelley made a motion to approve all permits. Ms. Halliburton seconded the motion. The motion passed unanimously.

V. **ITEMS FROM CITIZENS** (only about Parks and Recreation related subjects other than Items for Action). – No discussion.

VI. **SCHEDULED INFORMATION REPORTS**

A. **Planning Work Plan Report** – Mr. Robertson briefed the Board on the following:

- Bad Koenigshofen Pool - This project involves the creation of a family aquatic center at S. J. Stovall Park. Interviews with two potential consulting firms will be scheduled this week.

Mr. Way asked why only two consultants were scheduled for interviews. Mr. Robertson stated the firms chosen fit the criteria and expertise needed for this project.

- Howard Moore Park Play Pool - Following an event for the neighborhood, this pool was opened May 24, 2003.

- Johnson/Fish Creek TEA 21 – This project will be 25 percent complete at the end of FY02-03. The Texas Department of Transportation (Tx Dot) will contribute \$200,000 for the construction of a bridge over I-20. The City will contribute the remaining \$2.1 million. Currently the project is on hold pending an analysis by NCTCOG for additional funding.

- J. W. Dunlop Improvements – The initial budget of \$865,000 for this project is funded through the 1997 Bond Program. Pre-project planning is

underway. The scope of this project has changed to include the restroom/concession building due to a recent fire.

- River Legacy Grant – Parking/Amenities/Bridge – The Texas Parks and Wildlife Department awarded a \$1.2 million grant for the addition of a pedestrian bridge over the Trinity River. The estimated project construction start date is June 16, 2003.
- S. E. Community (Webb) Park Development - Park fees and a Texas Parks and Wildlife Department grant provide an allocation of approximately \$800,000 for this project. Estimated construction start date of June 23, 2003 for phase 1 includes sports fields, picnic pavilion, picnic areas, playground, pond, basketball court, parking and linear park trails.

Mr. Robertson advised the Board that a potential retail development project at Harold Patterson Sports Center will be addressed at the July 14, 2003 Board meeting.

Mr. Robertson also advised the Board that the FY 2004 Texas State budget for the Texas Parks and Wildlife Department grant program was reduced by 3 percent. Mr. Robertson cautioned the Board that this means fewer opportunities for future Parks and Recreation grants.

B. **Customer Service Report** - Ms. Kelley cautioned staff and requested that names of citizens not be provided on future reports.

C. **Monthly Calendar of Events** - No discussion.

VII. **PARD INFORMATION REPORTS**

A. **FY 03-04 Operating Budget** – Mrs. Fadden provided the Board with an overview of the department's distribution of funds by program area. She also presented the department's FY04 new program requests.

VIII. **PARB COMMITTEE REPORTS**

A. **Planning and Policies** - Chairman Stoneman stated this committee's next meeting date has not been identified.

B. **Acquisition and Development Committee** - Chairman Warren stated this committee would meet after the regular June 9, 2003 meeting and determine the next meeting date.

C. **Operations and Maintenance Committee** - Chairman Amos stated this committee's next meeting date and time has not been identified.

D. **Training and Development Committee** - Chairwoman Kelley stated this committee would meet in August 2003 for new board member orientation. Actual meeting date will be announced later.

IX. ITEMS FROM PARB MEMBERS

- A. Reports from Liaisons to Advisory Boards - Mr. Korman stated the Senior Center staff is currently working on an FY2004 National Senior Center Certification through the National Recreation and Parks Association.
- B. Reports from Liaisons to Organizations - Mr. Sarabia stated the River Legacy Foundation is pleased with the progress being made on the design of the River Legacy Park pedestrian bridge in River Legacy Park.

Ms. Kelley, Board Liaison to the Golf Advisory Committee, encouraged everyone to promote golf play in the City of Arlington to generate more revenue for the Park and Recreation Department's Golf Division. Ms. Kelley stated we all need to work at implementing women golf players into city wide golf events.

C. Board Members

- 1. **Linking with Organizations** - Ms. Phillips requested members of the Board to continue participating with the organizations and associations they are members of.

- D. Announcements - Mr. Stoneman praised Parks and Recreation Department staff on the design and professionalism of the "Prime Time Fun" publication. This publication is provided for mature adults and offers a variety of classes and activities at both Senior Recreation Centers in Arlington.

Mr. Stoneman suggested the Parks and Recreation Department have a "Bovine Bingo" event as a fundraiser. Mr. Stoneman stated his organization, Country Day School, recently raised \$5,000 hosting a "Bovine Bingo" event.

E. Chair - Chairman

- New Member Orientation – Chairman Korman briefly discussed the Park and Recreation Board Operations Manual which contains the RsOP (Rules of Procedure).
- Scheduled Information Requirements – Chairman Korman discussed the suggested repetitive reports the Board requests Staff to provide on a monthly, quarterly and annual basis. Members of the Board and staff received a copy of the information recommendation.

Councilman Bruner congratulated Mr. Korman for his dedication and service not only to the Parks and Recreation Board, but to the City of Arlington. Councilman Bruner noted that Mr. Korman has attended many Town Hall meetings adding that he has done a great job and is appreciated for everything he has done for so many citizens.

On behalf of the Board, Co-Chair Phillips thanked and commended Mr. Korman for 13 years of dedicated service as a member of the Parks and Recreation Board. Co-Chair

Phillips, also on behalf of the Board, presented a gift certificate to Mr. Korman.

Also recognized were Mrs. Donovan for 4 years of service, Mr. Stoneman for 2 years of service and Ms. Teske for 1 year, serving as the fourth youth member of the Board.

Being no further business, the meeting adjourned at 7:40 PM

NOTE: Taped recordings and minutes of all Parks and Recreation Board meetings are a matter of public record and are kept on file in the Parks and Recreation Administrative Office, 717 W. Main Street, Arlington, Texas. Any Board member or interested party has the right to review these tapes and minutes at the Parks and Recreation Administrative Office.

Sue Phillips, Chair